

**Media Policy
2023-2024**

The *SANKOFA Administration will ensure that its library will not contain pornographic material or other material with sexualized content.*

To ensure the library is free of pornographic material or other material with sexualized content, the Administration will include an accurate and complete listing of books in central library and classroom libraries. A committee of administrators, teachers and at least two community members will meet annually to ensure appropriate library books and materials before being made available to students. The Administration will also include a complainant process. The complainant process will give parents an opportunity to address concerns regarding books or materials used by SANKOFA students. The Board strongly encourages parents to come forward with their complaints regarding media, including library books or other materials used by SANKOFA students.

How to File a Complaint

To submit a complaint regarding media materials or including library books, you should:

- file a written complaint with the SANKOFA Board of Education providing details of any alleged violation.
- contact the SANKOFA Administration at (918) 340-5120 to discuss your concerns.
- give your name, home address, telephone number and e-mail address. You should also identify yourself as a parent or concerned citizen.
- give a detailed description of your complaint.

Resolution of Concern

- If it can be determined by the Administration that your concern is valid, the materials will be removed from SANKOFA.
- If there is a disagreement between you and the Administration regarding the appropriateness of the material, you can file an appeal at the next available SANKOFA Board of Directors meeting for a final decision.
- If you disagree with the SANKOFA Board of Education decision, you may file a written complaint with the State Board of Education providing details of the alleged violation by visiting sde.ok.gov/awareity.

Adopted: January 11, 2024

Legal Reference: OAC 210:35-3-126(a)(10), OAC 210:35-3-126(a)(12)

Parental Rights Policy
2023-2024

Parental Rights

Advance Written Notice: In regards to sex or sexuality rights, parents have the right to receive advance written notice for any class, program, curriculum, instruction, test, survey, questionnaire, or other instructional material that relates to sexual behavior, sexual attitudes or sexuality, including gender identity or sexual orientation.

Classroom Material Inspection: Parents have the right to inspect classroom materials related to Sex or Sexuality Education.

Access to Material: SANKOFA will make all parts of the material easily accessible to parents upon request.

Information Rights

No Withholding of Information: SANKOFA staff are prohibited from encouraging or coercing students to withhold information from parents.

Time Disclosure: SANKOFA will disclose important information to parents about a student's health, social or psychological development, including identity information within thirty (30) days after learning it.

State Compliance Procedures

If a parent or guardian believes there has been a violation of parental rights, they can:

- File a Complaint: File a written complaint with the SANKOFA Board of Education at (918) 340-5120. If not satisfied, parents/guardians should file a written complaint with the State Department of Education, providing details of the alleged violation by visiting sde.ok.gov/awareity.
- SANKOFA Notification: The Department will notify SANKOFA within fourteen (14) days and allow them to respond.
- Investigation: The Department will investigate to determine if a violation occurred and inform both the parent and SANKOFA of the results.
- Board Review: If a violation is found or suspected, parents may request a hearing before the State Board of Education within fourteen (14) days of receiving the notice.

Communication with Parents

Timely notices will be given to parents regarding their complaint.

Adopted: January 11, 2024